

**Regulations for participation in the  
12th Midsummer Meeting on Pediatric Hematology Oncology  
and Stem Cell Transplantation**

Wrocław, June 16-18, 2023 r.

**Definitions:**

For the purposes of these Regulations, the following terms are used:

1. **Organizer** – Grażyna Horowitz - an entrepreneur running a business under the name GRADATIM Grażyna Horowitz - based in Tarnowo Podgórne, 62-080 Tarnowo Podgórne, ul. Owocowa 10, NIP 953-162-70-50, REGON 301043396
2. **Conference** – „12th Midsummer Meeting on Pediatric Hematology, Oncology and Stem Cell Transplantation", Wrocław, June 16-18, 2023 is a gathering of doctors interested in hematology and pediatric oncology. It is an event of a scientific, training and workshop nature organized as part of the Organizer's business activity.
3. **Participation in the Conference** - enabling participation in the scientific and training part and / or workshops, etc.
4. **Conference Participant** - the person who registered, paid the fee and confirmed their presence at the Registration Point during the Conference and is within the meaning of the Pharmaceutical Law of June 6, 2001 (Article 52(2)(6) as amended) a person authorized to issue prescriptions or a person trading in medicinal products.
5. **Company employee** - representative of the Partner/Exhibitor delegated by the Partner/Exhibitor to represent the company during the Conference.
6. **Benefits Package** - a set of benefits for the Conference Participant, Partner/Exhibitor or Accompanying Person, e.g. participation in lectures, conference materials, entry to the exhibition area, ID badge, certificate of participation, coffee breaks, lunches.
7. **Registration Form** - a form available on-line at <https://registration.gradatim-sympozja.pl/uzytkownicy/logowanie>, required to be completed by each Conference Participant by providing personal data.

**§ 1  
General provisions**

1. The 12th Midsummer Meeting on Pediatric Hematology, Oncology and Stem Cell Transplantation, hereinafter referred to as the Conference, takes place in Wrocław on June 16-18, 2023.
2. The Organizer of the Conference is Grażyna Horowitz - an entrepreneur running a business under the name GRADATIM Grażyna Horowitz - with its registered office in Tarnowo Podgórne, 62-080 Tarnowo Podgórne, ul. Owocowa 10 (tel./fax: (61)814-65-14).
3. Participants of the Conference are doctors with the right to practice, interested in hematology and pediatric oncology.
4. The official website is available at [www.12meeting.pl](http://www.12meeting.pl)

**§ 2  
Rules for registration, fees and resignation**

1.W 1. The conditions for participation in the Conference, i.e. the conclusion of the Participation Agreement, are:

- registration of Participation in the Conference by completing the electronic Registration Form available at <https://registration.gradatim-sympozja.pl/uzytkownicy/logowanie> , with required information, especially the information contained in the invoice details section,

- the Conference Participant's commitment, as part of the registration procedure, to comply with these Regulations,

- payment of the fee in the amount and on the date specified by the Organizer, in accordance with the conditions set out in the electronic Registration Form on the Conference website and in the Regulations below in §2 point 3,

- confirmation of Participation at the Conference Reception Desk open on the date of the Conference.

2.The Organizer reserves the right to close the online registration for the Conference on June 2, 2023.

3.Registration Fees:

### 3.1. **basic registration fee**

Basic registration fee - a fee that each Conference Participant is obliged to pay.

|                               | Payment<br>in Euro | Payment<br>in PLN |
|-------------------------------|--------------------|-------------------|
| Payment until<br>2023-05-20   | 125,00 €           | 600,00 zł         |
| Payment as from<br>2023-05-21 | 150,00 €           | 690,00 zł         |

*WARNING! Prices include VAT (23%)*

The basic registration fee includes:

- participation in lectures, workshops and other scientific activities,
- conference materials, pen, notebook, ID card, certificate of participation,
- promotional materials of partners,
- entry to the exhibition area,
- coffee breaks, lunches, dinner 2023-06-16

### 3.2. **additional registration fee**

additional registration fees - fees supplementary to the basic registration fee

and not financed by innovative pharmaceutical companies associated in INFARMA, company members of POLMED and MedTech Polska Group

| Dinner 17.06.2023 r.**   | Payment in Euro | Payment in PLN |
|--------------------------|-----------------|----------------|
| Payment until 2023-05-20 | 10,00 €         | 45,00 zł       |
| Payment until 2023-05-21 | 15,00 €         | 67,00 zł       |

*WARNING! Prices include VAT (23%)*

*\*\* the number of places is limited*

#### 4. Payment of fees for Participation in the Conference

The Organizer accepts payments from registered Conference Participants at the rates applicable on the day of payment in the form of:

- 4.1. by June 9, 2023 transfer (bank, post) to the bank account provided in the e-mail confirming receipt of the application payment title: **name and surname of the Participant, application number.**
- 4.2. on June 16-18, 2023 in the form of cash or card payment on site at the Conference Reception.
5. The Participant of the Conference is obliged to include information enabling their identification in payment title: name, surname, application number.
6. The Organizer will not be held responsible if the payment title is insufficient to identify the Conference Participant.
7. The Participant of the Conference is obliged to present proof of payment of the participation fee at the Conference reception.
8. The Organizer is not liable for damages caused by providing incorrect or untrue data by the Conference Participant. In particular, the Conference Participant may not claim they were not duly notified of changes in the Conference, if the data provided in the registration form prevented contact with them.
9. If the participation fee is paid on site, before or during the Conference, the Organizer does not guarantee the Conference Participant all the services described in §2 point 3.
10. After Conference fee is paid, the Organizer will issue an accounting document confirming that the payment was made on time and in a manner consistent with applicable law, based on the declaration submitted by the Conference Participant during the registration process.
11. The Organizer may issue a VAT invoice for the registration fee paid if the following requirements are met by the Conference Participant:
  - online registration,
  - filling in all the fields in the Registration Form regarding the issuance of an invoice (invoice data),
  - payment of the registration fee.
12. In accordance with the adopted rules, VAT invoices are sent by e-mail to the e-mail address provided in the Registration Form (pdf file).
13. At the request of the Conference Participant and for an additional fee, a VAT invoice in paper form may be issued (please tick the appropriate box in the Registration Sheet). The necessary conditions are:
  - selecting the option "sending VAT invoices by traditional mail" in the Registration Form,
  - payment of an additional fee in the amount of PLN 7.00 gross to the account indicated in §4 point 1.
14. In the event of resignation from participation in the Conference, the Organizer undertakes to return the fee paid by the Conference Participant in the amount of:
  - 100% refund in case of cancellation until May 16, 2023.
  - 0% refund for cancellations from May 17, 2023.
15. Resignation must be in writing and sent electronically to the following address: 12meeting@gradatim-sympozja.pl. The resignation must contain the name and surname of the Conference Participant and the application number.

16. Lack of payment without written resignation as described above is not tantamount to resignation from participation in the Conference and may result in charging the Conference Participant with a registration fee.
17. After resignation is accepted the funds paid will be returned to the Conference Participant's account by bank transfer within 14 days from the date of resignation acceptance.
18. The Organizer has the right to refuse entry to the Conference to a person presenting a proof of payment, in relation to which there are reservations specified in §2 point 5, 6, 7.

### **§ 3**

#### **Forms of work presentation**

1. Registered participants of the Conference may send abstracts only by electronic means. Abstracts of original papers will be evaluated and qualified by the Scientific Committee for presentation in the electronic poster session and/or oral presentation in this session. Abstracts qualified for presentation during the Conference will be published in the Conference materials.
  2. Deadline for submitting abstracts of original papers: May 5, 2023.
  3. The abstract of the original paper cannot contain tables, charts and figures.
  4. The abstract of the original paper must include:
    - title in Polish and English,
    - full details of the person presenting the work - name(s) and surname, e-mail, telephone number,
    - names and surnames of all authors, full name of the institution from which the authors of the work come (in Polish and English),
    - keywords (up to 6 words in English)
    - abstract text divided into Introduction, Aim, Material and methods, Results, Conclusions (in English)
  5. The abstract of the original paper cannot contain more than 300 words, excluding the authors' personal data, their affiliations and paragraph names.
  6. Only registered Participants of the Conference who have paid for participation in the Conference will be able to present their works.
  7. Submitted abstracts of original papers will be evaluated by the Scientific Committee and qualified for oral or poster presentation\*:
    - a. oral presentations:
      - after acceptance of the work by the Scientific Committee, in accordance with the subject of the report, individual works will be presented during the relevant thematic sessions;
      - the time allotted for the oral presentation will be given in the final communiqué confirming the acceptance of the job,
    - b. electronic poster session:
      - works qualified for this form of presentation will be exhibited all the time for the duration of the Conference
      - technical details regarding this form of presentation will be provided to the authors after qualifying by the Scientific Committee.
- \* due to the dynamic situation related to the pandemic (spreading of the virus COVID-19) and in compliance with state authorities, the Organizer may change the form of works presentation. In such a case information will be shared immediately with the authors.
8. Abstracts of original papers should be sent only by completing the registration form available on the Conference website [www.12meeting.pl](http://www.12meeting.pl) by May 5, 2023.
  9. The submitted works are each time confirmed by the Organizer by sending a confirmation email to the e-mail address provided in the Registration Form. Failure to receive confirmation means failure to submit the abstract.

10. The consistency of the number of submitted abstracts should be checked in the user account in the ABSTRACT tab.
11. You will be notified of the Scientific Committee's decision (rejection or acceptance) within 2 weeks of the submission closing date.
12. Submitted abstracts of original papers cannot be previously published or presented at other conventions, conferences, etc.
13. Supervisor of the Science Club must be included among the authors if works are submitted by students.
14. Author(s) may submit more than one abstract.

#### **§ 4**

#### **Changes within the Conference**

1. The Organizer reserves the right to make changes within the Conference. In particular, the changes may concern:
  - - places,
  - - duration,
  - - benefits package,
  - - the substantive plan of the Conference..
2. If the circumstances specified in §4 point 1 occur, the Organizer shall inform the registered Participants of the Conference about it.
3. Information about changes will be sent by e-mail to the address provided in the Registration Form and posting relevant information on the Conference website. .

#### **§ 5**

#### **Organizational rules during the Conference**

1. The Participant of the Conference during its duration is obliged to wear and show an ID.
2. During the Conference, the Participant is obliged to comply with the fire and safety regulations in force at the Conference venue.
3. It is forbidden to film, record and photograph without the Organizer's consent.
4. Participation in the Conference is tantamount to consenting to the use of the Conference Participant's image with the transfer of proprietary copyrights to recordings and photos to the Organizer and consent to their commercial use in the case of:
  - when the Conference Participant is filmed or photographed in the surroundings, and their image is a detail of the whole, during the Conference (in accordance with the Act of February 4, 1994 on copyright and related rights, chapter 10, art. 81 point 2.2 .),
  - when the Conference Participant voluntarily agrees to be interviewed in front of the camera or posed for a photo.
5. Participants of the Conference bear full financial responsibility for any damage they have caused both in the premises where any activities related to the Conference are carried out, as well as in places of accommodation.
6. Participants of the Conference bear the full payment of any parking fees.
7. The Organizer is not responsible for the Conference Participants' belongings that are lost, damaged, left or stolen during the Conference.

8. Each Conference Participant is obliged to immediately notify the Organizer of situations that may pose a threat to the life or health of other Conference Participant.
9. The Scientific and Organizing Committees are not responsible for any illegal use of knowledge and skills acquired during the Conference.
10. The Conference Participant present during the Conference has the right to a certificate of participation. Certificates are issued after the Conference. The Organizer is not obliged to send certificates by post.
11. All correspondence with the Conference Participant as part of the implementation of this Agreement will be conducted by e-mail to the address provided in the Registration Form.
12. The Participant of the Conference is obliged to update the contact details on an ongoing basis under pain of loss of claims.
13. The Organizer is not responsible for failure to deliver correspondence to the Conference Participant due to incorrect and/or incomplete data in the Registration Form.
14. The organizer does not guarantee accommodation.

## **§ 6 Cancellation of the Conference**

1. Neither party shall be liable for failure to perform any obligation or cancellation of the Conference due to force majeure. Force majeure means a sudden external event, independent of the Organizer, preventing the performance of the obligation, impossible to predict and prevent, including in particular wars, natural disasters, strikes and acts of state authorities and administration, including, for example, the declaration of national mourning.
2. In the event that force majeure prevents the Organizer from fulfilling its obligations, it shall immediately notify about such interruption of the performance of obligations and its reason.
3. In the event of the occurrence of the circumstances specified in §6 point 1, the Organizer shall inform the registered Participants of the Conference.
4. Information about changes will be made by sending information by e-mail to the address provided in the Registration Form and posting relevant information on the Conference website.
5. The Organizer does not cover the lost benefits or costs incurred by the Conference Participant in connection with the changes described in §6.

## **§ 7 Complaints**

1. Any objections of the Conference Participants towards the Organizer should be reported in writing, by registered letter with acknowledgment of receipt, to the address of the Organizer's registered office not later than 7 days from the end of the Conference. After this period, complaints will not be considered.
2. The complaint is considered within 15 days from the date of receipt.
3. The Participant will be notified of the acceptance or rejection of the complaint in writing, to the address indicated in the Registration Form.

## **§ 8 Final Provisions**

1. The personal data provided by the Conference Participant is collected and processed in accordance with the Personal Data Protection Act of May 10, 2018 (Journal of Laws of 2018, item 1000).

2. The administrator of the personal data of the Conference Participants is the Organizer. The data provided during registration by Conference Participants are:
  - processed and used by the Organizer for purposes related to the organization of the Conference and the fulfillment of the statutory tax obligation,
  - processed by Iguana Studio - with its registered office in Poznań (60-104), ul. Głogowska 261 for the proper organization of the conference,
  - processed by Make Profit Sp. z o. o. with its registered office in Suchy Las, ul. Promienista 75 for the purpose of meeting the statutory tax obligation.
3. The Participant of the Conference has the right to inspect and the right to delete the personal data provided. The Participant of the Conference submits their will by registered letter sent to the Organizer's address.
4. Any disputes that may arise from the Participation in the Conference will be settled by the competent court for the seat of the defendant.
5. In matters not covered by these Regulations, the provisions of Polish law, in particular the Civil Code, shall apply.
6. Events organized as part of the Conference on the basis of these regulations are closed events and do not constitute mass events within the meaning of the Act of 20 March 2009 on the safety of mass events.
7. All correspondence with the Conference Participant as part of the implementation of this Agreement will be sent to the e-mail address provided in the Registration Form, excluding matters described in § 7.
8. The Participant of the Conference is obliged to update the contact details on an ongoing basis under pain of loss of claim.
9. The Organizer is not responsible for the inability to deliver correspondence to the Conference Participant due to incorrect and/or incomplete data in the Registration Form.
10. The Organizer has the right to change the provisions of the Regulations. The changes come into force upon their publication on the website [www.12meeting.pl](http://www.12meeting.pl)
11. These Regulations come into force on the day of its publication on the Conference website [www.12meeting.pl](http://www.12meeting.pl)